

DELAWARE DEPARTMENT OF JUSTICE
Job Opening

Opening Date: May 1, 2020

Closing Date: May 15, 2020

Special Investigator
Fraud & Consumer Protection Division
Consumer Protection Unit
Sussex County

Description of Duties: The Delaware Department of Justice's Consumer Protection Unit seeks a Special Investigator for the Unit. The Consumer Protection Unit has enforcement authority over more than 40 different state and federal laws, with a focus on the Consumer Fraud Act and the Uniform Deceptive Trade Practices Act in Title 6 of the Delaware Code. The Consumer Protection Unit prosecutes civil and administrative cases and conducts multistate investigations in coordination with other states' attorney general offices. The role of the Special Investigator is to conduct investigations in conjunction with Deputy Attorneys General in the Consumer Protection Unit. Consumer Protection investigations include witness and suspect interviews, collection and storage of evidence both physical and digital, drafting and servicing subpoenas, assisting case teams with theories and case development, and serving as a primary witness at trial. This Special Investigator will prepare and submit timely reports of investigations, as well as quarterly case progress reports to Consumer Protection Management. This Investigator will maintain strong lines of communications and coordination with all law enforcement and regulatory agencies in the State, which record, investigate, or review allegations of Consumer Fraud. This Investigator must maintain professional certification in numerous areas, including CJIS, DELJIS, NCIC, Firearms, and other areas of expertise, as necessary. This role requires strong case management skills, including timely preparation of thorough reports, and case reviews with the Unit's Deputy Attorneys General and the Chief Special Investigator. We seek an individual who enjoys public speaking, as this role requires a great deal of community outreach.

Minimum Qualifications:

1. Substantial experience as a Law Enforcement Officer.
2. Ability to qualify and carry a weapon.
3. Strong written and verbal communication skills.
4. Current Council on Police Training (COPT) Certificate or recent COPT certification.
5. Familiarity with Microsoft Office (Word, Excel, PowerPoint), DELJIS, NCIC, and LEISS.
6. Possession of a valid driver's license.
7. Willing to travel statewide as necessary.

Desired:

1. Spoken and written fluency in Spanish.
2. Background in financial or fraud investigations.

Internal applicants: Please send an updated Resume or summary of work experience to the Director of Human Resources.

External applicants: Please submit a Resume and completed State Application to Human Resources, Delaware Department of Justice, 820 N. French Street, 6th Floor, Carvel State Building, Wilmington, DE 19801 or E-mail to DOJHR@delaware.gov or Fax to 302-577-5866. EOE.